

Eastern Canada and The Caribbean District of Kiwanis International



EC&C Regular Board Meeting Tuesday October 24, 2023 at 6:30 p.m.

Tue Oct 24, 2023 6:30 PM - 7:30 PM EDT

## Attendance

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### Members

**Present:** Jim Steele, Kermitt McGann, Cynthia Blackman, Edwin Thompson, Terry McLaren, John Chave, L. Sandra Butler, Phil Rossy, Mark Brewer, Harley Bloom, Pam Rodney White, Leighton Mcknight, Alain Bertrand, Louise Macphee, Daniel Maignan, Marlon der Meer, An-Chi Liu

**Absent:** Anthony Haile, Dwight Lawrence, Gary Jander

#### 1. Call to Order

##### 1.1. Quorum Present

Determine if Quorum is present

A quorum is eight out of fifteen. Thirteen were present.

#### 2. Welcome / Introductions/ Regrets

Governor John welcomed the trustees and indicated that Anthony was in Columbia and may join us later.

#### 3. Declaration of Conflict of Interest

Ask for any conflict of Interest

There was no conflict of interest declared

#### 4. Approval of Agenda

Request for Agenda changes

Agenda Item 7.1.10 was modified to add a recommendation. 8.1 the document for club coaches and Club builders was added.

##### 4.1. Motion to approve the Agenda as presented

2023-10-24-001 The revised agenda was approved. Pam/L Sandra

#### 5. Approval of Previous Minutes

Minutes of Previous meetings approved

##### 5.1. Motion to approve Minutes of September 21, 2023

The minutes were corrected to show Pam White was present

2023-10-24-002 The minutes of September 21, 2023 were approved as revised.  
Terry/Sandra

## 6. Action Items

List of items to be discussed and action taken.

### 6.1. District Convention Committee

#### 6.1.1. Convention Committee Update

2023-10-24-003 The report from Chair Edwin was received. Leighton/Mark

### 6.2. Bylaws and Policy Committee

#### 6.2.1. Policy committee update

Goals, Timeline, date of next meeting

Trustee Mark indicated the committee has not met this year.

### 6.3. Finance Committee

#### 6.3.1. Motion to receive the District financial statements

This a pre-audit and should not be used officially.

2023-10-24-004 The financial statements as of September 30, 2023 be received.  
Terry/Alain

### 6.4. DST Report

2023-10-24-005 The reports presented by the Secretary were received. Pam/Daniel

#### 6.4.1. Clubs with no leaders

#### 6.4.2. Distinguished Club Program 2022-2023

Invitations to apply for the 2022-2023 Distinguished Club program will be sent by November 1, 2023, with a due date of December 15, 2023. Not all clubs will be invited to apply. To qualify, a club must have met specific criteria. Only clubs who meet the following will receive an invitation to apply.

- Have a net growth of two or more, as shown on the Kiwanis International roster as of October 10, 2023, or have sponsored a new club.
- And have entered the signature Project contest -
- and have paid their Kiwanis International dues by December 30, 2022

Invitations will be sent to the current president, immediate past president, and current secretary. The LG for 2022-2023 will receive a list of eligible clubs.

Members thought that those clubs not eligible be notified. The District Office will notify the club who did not qualify.

## **6.5. Membership & Engagement**

### **6.5.1. Committee Update**

Goals for year, date of next meeting

Chair Phil updated the members on the goal to develop ten new clubs. He also provided a list of new club openers and club coaches.

## **6.6. Service Leadership**

### **6.6.1. SLP Update**

Goals for year Date of next meeting with Administrators

GE Pam indicated a meeting of District Administrators was pending.

## **7. Consent Agenda**

Agree that reports filed are accepted

### **7.1. Motion to receive all reports listed in the consent agenda**

2023-10-24-006 The reports listed under the consent agenda were received. L Sandra/Daniel

#### **7.1.1. Signature Project**

Next Meeting date

#### **7.1.2. Long-Range Planning**

Projects for the year.

Next meeting date

Chair Cynthia outlined the four topics the committee will be working on. Review of the report presented by Jim Scott's committee to improve district operations.

2023-10-24-007 The work plan for the Long Range Planning Committee include:  
\*Review report presented by Jim Scott committee on recommendations to improve the operation of the District.

\*The effects and opportunities of allowing all clubs to have a vote at District Convention

\*Determine the optimum size and clubs that determine a division.

\*Develop a method to achieve feedback from clubs about the District Strategic Plan.  
Cynthia/Terry

#### 7.1.3. District Newsletter

Six Hundred word article cap

I am going to use the **end of the month** prior to publication as the submission deadline, but I am giving way to the 5th of November for this issue so that clubs can get in their Kiwanis One Day articles.

The publication months are **November, January, March, May, July, and September**

#### 7.1.4. District Partnerships

Goals, Next meeting

#### 7.1.5. Public Relations

#### 7.1.6. Translation

Pierre is ready to serve. All documents must come through the District office

#### 7.1.7. Webmaster, Facebook

Goals, Updates deadlines

#### 7.1.8. Youth Protection

This Youth Protection Month. Each club is to ensure members understand the Youth Protection Guidelines by the end of October.

#### 7.1.9. International Convention

A dues increase of \$25 for tier a will be proposed.

#### 7.1.10. Achievement and Awards

Deadline for submission and date of next meeting

2023-10-24-008 The Bylaws and Policy Committee be instructed to modify 12.2 by removing reference to any restriction of eligibility by a period of time in Article 12.2.d  
Sandra/Alain

#### 7.1.11. Audit

An auditor is appointed and books are being prepared.

#### 7.1.12. Human and Spiritual

Committee plans for 2023-2024. Date of next meeting

**7.1.13.** Kiwanis Children's Fund

**7.1.14.** Leadership Development and Education  
Selection of CLE Trainers

**7.1.15.** LGE Training  
Upcoming Plans, LGE list

**8.** Other Business

Consideration of Items from Consent Agenda or other information items

**8.1.** Membership results from 2022-2023 Kiwanis Year

Congratulations to Governor Anthony and the 2022-2023 team. Although the results were slightly less than what we desired, we begin 2023-2024 in good shape with 7682 members.

**8.2.** Response from International Trustee Gary Jander

**8.3.** Committee Assignments for Board 2023-2024

**8.4.** Letter from President Katrina

**9.** Notice and Announcements

Request any announcements from Board members

**10.** Date of next Meeting

Announce date of next meeting

November 24, 2023 at 6:30 pm

**11.** Adjourn

**12.** Signature John Chave - Governor Jim Steele - Secretary

**13.** Date

October 24, 2023