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**Distinguished Division Criteria – 2023-2024**

* **Lieutenant Governor Training**

The Lieutenant Governor Designate had full attendance at the Lieutenant Governor Training Conference held in Quebec City May 2023.

* **Quarterly Award Contacts**

The Lieutenant Governor contacted every Club President in the Division once a quarter to complete the Quarterly Award Contact List and submitted the required quarterly report to Governor John Chave by the due date.

* **Divisional Council Meetings**

The Lieutenant Governor held a minimum of three (3) Divisional Council Meetings during the administrative year with 60% of the clubs represented.

* **Club Governance**

As a result of the elections held at the Annual General Meetings of the clubs, every club in the Division filed a **fully complete** election report regarding the Club Officers for the 2024-2025 administrative year by June 1, 2024.

* **Club Performance**

A minimum of one club in the Division achieved Distinguished Status for the 2023-2024 administrative year.