



EC&C Regular Board Meeting September 26, 2024 18:00 hours EDT

Thu Sep 26, 2024 6:00 PM - 7:30 PM EDT

Attendance

Members

Present: Jim Steele, Cynthia Blackman, John Chave, L. Sandra Butler, Mark Brewer, Harley Bloom, Pam Rodney White, Alain Bertrand, Louise Macphee, Daniel Maignan, Marlon der Meer, Mary Ellen Trimble, Donna Coombs, Christopher Rahming, Angelo Ciardella, Sharon Williams

Absent: Kermitt McGann, Leighton Mcknight, Matthew Cantrall

Guests

Present: Edwin Thompson, Andrew Stennett, L Sandra Butler

1. Call to Order

The meeting was called to order by Governor John

2. Welcome / Introductions/ Regrets

The Governor announced that quorum was present

2.1. Leighton and Kermitt

The Governor mentioned that Kermitt would be absent and Leighton would be late.

3. Declaration of Conflict of Interest

Ask for any conflict of Interest

No Conflicts of Interest were declared

4. Approval of Agenda

Request for Agenda changes

2024-09-24-001 - Item 11 ,the endorsement of Hope Markes was added. The Agenda was approved as amended. L Sandra/Alain

5. Approval of Previous Minutes

Minutes of Previous meetings approved

The meeting Minutes of August 22, 2024 were tabled until October 24, 2024

5.1. August 22, 2024

Tabled

6. Action Items

List of items to be discussed and action taken.

6.1. Financial Report for August 31, 2024

2024-09-26-002 The Financial reports as of August 30, 2024 were received.
Mark/Harley

6.2. District Convention Committee Final for Montego Bay

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024-09-26- 003 The report of the Convention Committee was received.
Anthony/Alain

6.3. Proposal for dues increase offsetting Grant to St. Vincent & Grenadines clubs

- Task: DST to bring cost bank to Board for October 24, 2025 meeting, including St. Lucia.

2024-09-26-004 The report to support the Clubs in St Vincent and the Grenadines was received. Cynthia/Alain

7. Consent Agenda

Agree that reports filed are accepted

7.1. Bylaws and Policy Committee

2024-09-26-005 The report from the Policy and Bylaw committee was received, and the policy revisions are to be added to the Policy Manual. Cynthia/L Sandra

7.2. Long Range Planning Committee

7.2.1. Receipt of final report

The final report of the Long Range Planning Committee is received and any suggest action shall be reviewed by the Executive for further action.

2024-09-26- 006 The final report of the Lang Range Committee was received, and the recommendations are referred to the 2024-2025 Executive Committee
Cynthia/Alain

7.2.2. Receipt of the Member Engagement survey

The results of the membership survey are received, and the actions suggested will be reviewed by the Executive for implementation.

2024-09-26- 007 The membership engagement survey from the Lang Range Committee was received, and the recommendations are referred to the 2024-2025 Executive Committee
Cynthia/Alain

8. Other Business

Consideration of Items from Consent Agenda or other information items

8.1. Approval of Payments over \$3000 in 2023-2024

Motion to approve all payments over the \$3000 single signature limit for 2023-2024

2024-09-26-008 The approval for all payments made during 2023-2024 over \$3000 by a single signature are approved. Mark/Alain

9. Chair is passed to Governor Pam for 2024-2025 year

All the items below were received as presented by consensus and passed by a single motion.

2024-09-26-001A All the items below were received as presented by consensus and passed by a single motion.

9.1. The list of SLP District Administrators and SLP Coordinators for 2024-2025 is approved

- 9.2.** The list of committee chairs appointed by the Governor for 2024-2025 is approved
- 9.3.** The proposal for a new District Award
An award for Service Leadership Program Development, Support, and Mentorship be sent to the District Awards Committee for implementation for the 2023-2024 year.
- 9.4.** Bylaw and Policy Committee
The Bylaws and Policy Committee be instructed to develop a Campaign Ethics policy for Vice Governor elections similar to the current policy for International Trustee Campaign Ethics -14.7 and return it to the board for the January 2025 meeting
- 9.4.1.** Additional Items for Bylaw and Policy
- 9.5.** Signing Officers and Signing Limits
The Bylaw and Policy committee review the signing officers and signing limits currently in the Policy Manual and suggest revisions that will provide for single signing authority and requires second signature authorization.
- 9.6.** The request to add the SLP members from EC&C Elected to International office to the Convention VIP list
The District Office will complete a report complete with approximate cost and report to the December Board meeting.
- 9.6.1.** Additional Items for SLP
The Executive to review and implement as required
- 9.7.** The Executive will discuss and develop a job description for the Immediate past Governor and bring it to the January meeting.
The role of the IPG is not defined. The Executive will in consultation with the IPG develop a job description and duties
- 9.7.1.** The Executive shall develop a process for announcing vacancies on various District Committees and requesting applications of Interest by December 2024
- 9.8.** The Executive will discuss the Governor's visit schedule and report in January
- 9.9.** The Bylaw and Policy committee
The committee is asked to look at the proposed position of Alternative Revenue Committee and report to the January meeting

9.9.1. The committee is asked to include the job description of LGE in the policy manual

9.10. The Board shall call a special online meeting in October for the purpose of setting a new strategic plan for EC&C

Suggested

The following were approved by motions

9.11. The Board approves the proposed 2024-2025 Budget in principle and requests the final version be distributed by October 15, 2024

2024-09-26-009 The Board accepts the budget format and asks the Finance Committee and Executive Committee to bring the final version for approval to the October 24, 2024 meeting John/Daniel

9.12. Appointment of District Secretary Treasurer for 2024-2025

The Board approves the appointment of James Steele, Kiwanis Club of Brantford as District Secretary Treasurer for 2024-2025

2024-26-09-010 The Board approves the appointment of James Steele, Kiwanis Club of Brantford as District Secretary Treasurer for 2024-2025 Moved By Mark Second by Harley

9.13. Authorization to sign contract with Service Club Administrators Inc.

The Governor and Governor Elect are authorized to sign the contract for District Office management for 2024-2026 Kiwanis year with Service Club Administrators Inc of Brantford, Ontario

2024-09-26-011 The Governor and Governor Elect are authorized to sign the contract for District Office management for 2024-2026 Kiwanis year with Service Club Administrators Inc of Brantford, Ontario Moved Mary Ellen/Louise

10. Revision of the Policy on Finance Committee

The Finance Committee, and Executive Committee complete the suggested revisions to the Policy Manual suggested by the chair of Finance Committee and send them to the Policy Committee for review.

2024-09-26-012 The Finance Committee, and Executive Committee complete the suggested revisions to the Policy Manual suggested by the chair of Finance Committee and send them to the Policy Committee for review. Angelo/John

11. Resolution for the Endorsement of Verna Hope Markes for the office of President-Elect 2025-2026

The Board unanimously supports and endorses Verna Hope Markes for the office of President-Elect for Kiwanis International for the 2025-2026 year. Further petitions to the Kiwanis International Board to accept the Board's Endorsement in place of the delegates, who will not meet until May 2025.

2024-09-26-013 The Board unanimously supports and endorses Verna Hope Markes for the office of President-Elect for Kiwanis International for the 2025-2026 year. Further petitions to the Kiwanis International Board to accept the Board's Endorsement in place of the delegates, who will not meet until May 2025.
John/Cynthia

12. Notice and Announcements

12.1. Date of next Meeting

12.1.1. October 24, 2024 18:30 hours

13. Adjourn

Adjourned at 7:15 p.m.