

1. LUNCH

2. Welcome - Governor John

2.1. Ground Rules for meeting

2.1.1. Basic, be on time, be respectful, no bad questions

2.2. Overview and Housekeeping

3. Session 1 District Trustee Training

3.1. Introduction of District Trustees

Each member will be asked to tell us what they did in their business life. What special skill do they bring to the Board.

Each of the Trustees and Executive told one item that would surprise the Board

3.1.1. What is a Board Member? What are my responsibilities?

A brief overview of Board Member's obligations.

Board Member responsibilities were reviewed. Reference Document 3.1.1

3.1.2. Role of the Trustee

What is my role?

- What should I care about
- How do I make a difference?
- What is my relationship with the clubs, LG and other committees?
- What is my budget?
- Why not Face to face in May? Elections for trustee

The role of the trustee and LG were discussed. Reference Document 3.1.12

3.2. Governor's Goals & Distinguished Program

Reference Document District Goals 2023-2024

3.2.1. What is the Trustee role in these two programs?

It was agreed that the Trustee needs to understand the District Goals and review their actions against the goals.

3.3. Board Meeting Protocol

The standard meeting protocol was discussed and more involvement was encouraged. The Governor will be asking each Trustee for their opinion on motions being proposed.

3.3.1. Bylaws and Policy

The Board was reminded that they were responsible for the content and application of these bylaws. Reference Document EC&C Kiwanis District Bylaws - Updated August 2023

3.3.2. What is expected at each board meeting? Discussion

An open discussion of the participation of the board, structure of Board meetings, and what they would like to change to help them perform their role

better.

It was agreed that the Board members would participate in all discussions and respond to the poll feature of the software.

3.4. Committee Assignments

Reference Document 3.4.2 Board Committee Assignment 2023-2024

3.4.1. Why does a Trustee needed to belong to one or more committees?

3.4.2. Choose your committee

Each Board member to be responsible for at least one committee.

A concept was presented that each Executive would be responsible for two Trustees who in turn are responsible for 2 Committees.

Senior Trustees are appointed to the three new Trustees, and the middle trustees look after the more complex committees.

3.4.3. Past Governor and PLG Committee Assignments

The Board reviewed the bylaws and policy regarding the responsibility of these two committees. Reference Document 3.4.3 Past Governor and PLG Assignments

3.5. Regions Divisions and Clubs

Reference Document 3.5 Clubs Divisions Trustees

3.5.1. Know the players

3.6. Boardable

3.6.1. What is it?

Boardable is management software the District uses to keep all the Board's material in one location. In theory, no Trustee needs to store any Board Agenda, documents minutes or motions/decisions.

3.6.2. Why do we use it?

3.6.3. How do we use it?

3.7. RELAXATION

3.8. Breakfast

3.9. Start of Day Two - EC&C Planning Session

3.9.1. 2023-2024 District Strategic Plan

Reference Document 3.9.1 Strategic Plan

3.10. The main theme

- Membership & Engagement
- Finance
- Education
- Image
- Meaningful Service

It was noted that the District and KI were in agreement on the Strategic plan.

3.11. Governance issues

- Bylaws
- Succession Planning
- voting allowed for all clubs

The long range planning committee should begin looking into the changes required if voting for all clubs is implemented.

3.11.1. Succession Planning

Who, when, how?

Succession Planning was discussed and all Trustees agreed to try and find a candidate for Vice Governor and help fill the holes left by missing LGE.

3.12. Finance issues

District reserves

Dues

Budget

Division Fees (dues)

Reference Documents Reserve Calculation 2023,

3.12.1. 2023-2024 Budget

Reference Documents, Budget 2023-2024

3.12.2. Reduction in District Dues

How should we manage the expectation of annual rebates?

It was determined by discussion that the rebate of District Dues could not continue and the clubs need to be informed of any change as early as possible.

3.12.3. New Member Incentives

It was agreed that no new member incentives would be considered for this year

3.12.4. New Club Incentives

Should we have new club incentives?

It was agreed that no new club incentives would be considered this year

3.13. Membership Issues

Existing members

New members

New Clubs

The number of members and clubs is continually changing. The Board was advised that a drop in membership should be expected for 2023-2024

3.13.1. Canadian Club Growth

Is this an issue?

It was determined that Canadian membership growth was stagnant and emphasis should be given to this by the membership committee.

3.14. Meaningful Service

Signature Project

SLP in the District

It is anticipated that KI will hold a signature project contest this year. A failure of a club to enter means the Distinguished Award will not be possible.

The growth of SLP club is to be encouraged, but the sponsor adult club must reaffirm their commitment to support all SLP clubs they form.

3.15. IMAGE

Newsletter

Website

Social Media

It was noted that the Newsletter articles should be reduced in size. The editor has suggested no more than 600 words.

3.15.1. Newsletter Changes

The Newsletter will continue publishing quarterly.

3.16. Club, Division distribution

It was agreed that the District must proceed with realignment of Divisions to ensure a sufficient number of clubs to support an LG. A committee will be formed to manage this realignment to be effective no later than October 2024

3.16.1. Region A

No changes needed. Division six is to be monitored during the year for member growth. Oakville might be better as part of Division 9

3.16.2. Region B

Consolidation of the Region is required. Division 10 is to be dismantled and the clubs moved to Division 11. The Trustee and Governor will work with the LGS to determine when the transition takes place and that an LG and LGE are in place for training in May 2024

3.16.3. Region C

No changes are required, but growth of all Divisions will be monitored by the Trustee. Division 11 will absorb the three clubs from Division 10

3.16.4. Region D

No changes are required, but growth of all Divisions will be monitored by the Trustee.

3.16.6. Region E

No Changes are required, but the Trustee will monitor the Region for member growth specifically Division 21

3.16.7. Region F

No Changes are required, but the Trustee will monitor the Region for member growth

3.16.8. Region G & H

Substantial changes in Division Distribution are required. The Trustee and LGS have a plan. The Trustees, Governor elect should report the plan and timing so that LG and LGE are in place for training in May

3.16.9. Region I

No Changes are required, but the Trustee will monitor the Region for member growth

3.16.14. Region J

No Changes are required, but the Trustee will monitor the Region for member growth

4. Communication

How will the Board communicate during the year.

Within the Board

With the LGs

The agreement was made to use the communication features of Boardable

5. Letter to Kiwanis International re Future Dues

Reference document Letter to KI passed

5.1. Suggestions for EC&C

A report was received for the committee and has been referred to the Long Range committee for consideration.

6. DST Contract 2023-2024

Reference document 6.1 Contract - James Steele & SCAI 2023-2026

6.1. The Board authorizes the Governor, Governor Elect and the Vice Governor to sign the contract with Jim Steele and Service Club Administrators Inc.

Contract was approved and permission to sign was given.